

FACET **Summative** Peer Review Report Format

Peer Reviewer:

Faculty Member Reviewed:

Dates of Observations:

Narrative:

Review of course goals and student learning objectives as outlined by faculty member. Be mindful of assessment mechanisms, grading rubrics, and criteria supplied for the purposes of this summative review.

If applicable, provide general education details (category, assessment mechanism, etc.)

Review of course materials provided to peer reviewer by faculty member.

Description of the first observation conducted by the peer reviewer.

Summary of feedback session to faculty member and what steps the faculty member planned on the basis of this feedback.

Description of the second observation conducted.

Summary of feedback session to faculty member and what steps the faculty member planned on the basis of this feedback.

Summary:

In this section, the peer reviewer should pull together the entire process. Interpretation is okay here but should be used sparingly.

Ranking:

Provide a ranking of Excellent, Satisfactory, or Unsatisfactory. This ranking should be consistent with the specific criteria provided by the instructor for purposes of this summative review.