FACET Summative Peer Review Report Format

Peer Reviewer:
Faculty Member Reviewed:

Dates of Observations:

Narrative:

- Review of course goals and student learning objectives as outlined by faculty member. Be mindful of assessment mechanisms, grading rubrics, and criteria supplied for the purposes of this summative review.

- If applicable, provide general education details (category, assessment mechanism, etc.)

- Review of course materials provided to peer reviewer by faculty member.

- Description of the first observation conducted by the peer reviewer.

- Summary of feedback session to faculty member and what steps the faculty member planned on the basis of this feedback.

- Description of the second observation conducted.

- Summary of feedback session to faculty member and what steps the faculty member planned on the basis of this feedback.

Summary:

- In this section, the peer reviewer should pull together the entire process. Interpretation is okay here but should be used sparingly.

Ranking:

- Provide a ranking of Excellent, Satisfactory, or Unsatisfactory. This ranking should be consistent with the specific criteria provided by the instructor for purposes of this summative review.